

**Minutes of the Regular Meeting of the
Rent Review Advisory Committee
Monday, January 4, 2016**

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 7:01 p.m.

Present were: Chair Warner; Vice Chair Sullivan-Sariñana; and Members Griffiths and Nguyen.

Vacancy: (1)

RRAC staff in attendance: Claudia Young.

2. CONSENT CALENDAR

- a. Approval of the Minutes of the December 14, 2015 Special Meeting

(Approved by unanimous consent.)

3. UNFINISHED BUSINESS (None)

4. NEW BUSINESS

- a. Case 352 – 1537 8th Street

Staff reported that prior to the meeting the case was withdrawn per mutual agreement between the tenant and landlord.

- b. Discussion of rent increase threshold

Staff reported that at the December 14 meeting, two Committee members had requested that this topic be agendaized for discussion. Staff stated there is no rent increase threshold other than the rent moratorium established by the City Council.

- c. Discussion regarding change of meeting time and/or venue.

Motion and second (Nguyen/Sullivan- Sariñana) to hold future RRAC meetings at the Community Room at Independence Plaza, with a starting time of 6:30 p.m., on a trial basis.

5. ORAL COMMUNICATIONS

- Staff reported that there was currently one case planned for the February meeting. In order to accommodate the landlord, the meeting will not be held on February 1. The members will be contacted regarding possible reschedule dates. Staff also stated that the tenant will need to participate by telephone.

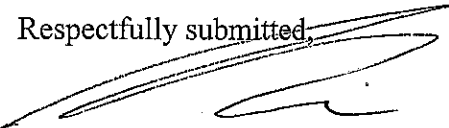
6. WRITTEN COMMUNICATIONS (none)

7. PUBLIC COMMENT (none)

8. ADJOURNMENT

The meeting was unanimously adjourned at approximately 7:11 p.m.

Respectfully submitted,



Claudia Young
Secretary

CY:rv

Minutes approved by the Rent Review Advisory Committee on February 16, 2016.

The Rent Review Advisory Committee does not provide legal advice. Each landlord and tenant is responsible for seeking the advice of legal counsel on any matters or document related to their specific circumstances. The Committee's recommendations are not legally binding.

All materials submitted to the Rent Review Advisory Committee are property of the City of Alameda and the Housing Authority of the City of Alameda and are subject to the laws governing Public Records.

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