



# City of Alameda

## Meeting Agenda

### Rent Review Advisory Committee

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Wednesday, September 6, 2017

6:30 PM

Independence Plaza, Ruth Rambeau Memorial  
Community Room, 703 Atlantic Avenue,  
Alameda CA 94501

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#### Regular Meeting

Doors open at 6:15 p.m.

For more information, please visit: [www.alamedarentprogram.org](http://www.alamedarentprogram.org)

1 CALL TO ORDER AND ROLL CALL

2 AGENDA CHANGES

3 STAFF ANNOUNCEMENTS

4 PUBLIC COMMENT - NON-AGENDA ITEMS, NO. 1

5 CONSENT CALENDAR

5-A [2017-4664](#) Approval of the minutes of the July 5, 2017 Regular Meeting

**Attachments:** [2017-7-5 RRAC draft minutes.pdf](#)

6 UNFINISHED BUSINESS

7 NEW BUSINESS

*Cases are limited by time; maximum 40 minutes per case.*

7-A [2017-4666](#) CASE 911 - 2904 Central Avenue

**Attachments:** [Exhibit 1\) Form\(s\) submitted by Landlord.pdf](#)  
[Exhibit 2\) Form\(s\) submitted by Tenant.pdf](#)

7-B [2017-4656](#) CASE 872.1 - 2058 Buena Vista Ave., Unit B

**Attachments:** [Exhibit 1\) Form\(s\) submitted by Landlord.pdf](#)  
[Exhibit 2\) Form\(s\) submitted by Tenant.pdf](#)

7-C [2017-4658](#) CASE 919 - 1625 Santa Clara Ave., Unit 2

**Attachments:** [Exhibit 1\) Form\(s\) submitted by Landlord.pdf](#)

- 7-D**     [2017-4659](#)     CASE 920 - 1625 Santa Clara Ave., Unit 3  
                      **Attachments:**    [Exhibit 1\) Form\(s\) submitted by Landlord.pdf](#)
- 7-E**     [2017-4660](#)     CASE 921 - 1625 Santa Clara Ave., Unit 4  
                      **Attachments:**    [Exhibit 1\) Form\(s\) submitted by Landlord.pdf](#)
- 7-F**     [2017-4661](#)     CASE 926 - 1305 Webster St, #C-209  
                      **Attachments:**    [Exhibit 1\) Form\(s\) submitted by Landlord.pdf](#)  
                                  [Exhibit 2\) Form\(s\) submitted by Tenant.pdf](#)
- 7-G**     [2017-4663](#)     CASE 927.1 - 2305 San Jose Ave., Unit B  
                      **Attachments:**    [Exhibit 1\) Form\(s\) submitted by Landlord.pdf](#)  
                                  [Exhibit 2\) Form\(s\) submitted by Tenant.pdf](#)
- 7-H**     [2017-4662](#)     CASE 923.1 - 2305 San Jose Ave., Unit D  
                      **Attachments:**    [Exhibit 1\) Form\(s\) submitted by Landlord.pdf](#)  
                                  [Exhibit 2\) Form\(s\) submitted by Tenant.pdf](#)
- 7-I**     [2017-4671](#)     Discuss time keeping mechanisms.
- 7-J**     [2017-4670](#)     Discussion of policy input regarding the written letters and resources provided to RRAC participants prior to a case review.

**8        PUBLIC COMMENT - NON-AGENDA ITEMS, NO. 2**

**9        MATTERS INITIATED**

*Committee or staff may address briefly any matter not on the agenda and Committee members may initiate matters to be placed on a future agenda if there is a majority support to do so.*

**10      ADJOURNMENT**

**\*\*\*\*NOTES\*\*\*\***

Translators or sign language interpreters will be available on request. Please contact 747-4346 or 522-8467 (TDD number) at least 72 hours before the meeting to request a translator or interpreter. Accessible seating for persons with disabilities (including those using wheelchairs) is available. Audio tapes of the meeting are available upon request.

MINUTES OF THE MEETING ARE AVAILABLE IN ENLARGED PRINT. Please contact 747-4346 or 522-8467 (TDD number) at least 72 hours before the meeting to request agenda materials in an alternative format, or any other reasonable accommodations that may be necessary to participate in and enjoy the benefits of the meeting.

The Rent Review Advisory Committee does not provide legal advice. Each landlord and tenant is responsible for seeking the advice of legal counsel on any matters or document related to their specific circumstances.

All materials submitted to the Rent Review Advisory Committee are property of the City of Alameda and the Housing Authority of the City of Alameda and are subject to the laws governing Public Records.

- **KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE:** Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City of Alameda exist to conduct the citizen of Alameda's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.
- **FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE OPEN GOVERNMENT COMMISSION:** the address is 2263 Santa Clara Avenue, Room 380, Alameda, CA, 94501; phone number is 510-747-4800; fax number is 510-865-4048, e-mail address is [lweisiger@alamedaca.gov](mailto:lweisiger@alamedaca.gov) and contact is Lara Weisiger, City Clerk.
- In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.