



City of Alameda Rent Program
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Contact us if you require translation services or reasonable accommodations due to a disability.

• FORM RP-100 – ATTACHMENT A • Tenant Petition for a Downward Rent Adjustment

OVERVIEW

A tenant residing in a rental unit subject to rent control under Rent Ordinance 3250, may file this form with the Rent Program to request the rent be reduced due to one or more of the grounds set forth below. A hearing officer will determine whether any of the grounds below warrant a reduction in rent, as provided in City of Alameda Municipal Code, Article XV of Chapter VI, section 6-58.75(H), which reads: *In making an individual downward adjustment of Rent, the Hearing Officer may consider decreases in Housing Services, living space, or amenities; substantial deterioration of the Rental Unit other than as a result of ordinary wear and tear; the Landlord's failure to comply substantially with applicable housing, health and safety codes; or the Landlord's failure to comply with this Article.*

REQUIRED DOCUMENTATION

Please attach copies, as available, of your lease or rental agreement, notices of rent increases, cancelled checks, rent receipts, building inspection reports, or other evidence to support your claim for a reduction in rent. If these documents are unavailable, please explain.

GROUND FOR RENT REDUCTION (Check all that apply):

- Reduction in housing services**
A reduction in housing services means that the landlord has taken away or failed to continue providing a service that used to be provided to the tenant. Examples include but are not limited to: no longer allowing pets, failing to provide landscaping or gardening services, etc.
- Reduction in living space**
A reduction in living space means that a room or other part of the rental unit that used to be available for the tenant's use is no longer available to the tenant.
- Reduction in amenities**
A reduction in amenities means that certain amenities, such as parking, a workout facility, or a pool, are no longer provided to the tenant.
- Substantial deterioration of the property**
A substantial deterioration of the property includes a carpet that needs replacing, a leaking roof, broken windows or doors, etc.
- Landlord's failure to comply with applicable housing, health and safety codes**
If you have a report from a building inspector indicating the landlord is not in compliance with applicable codes, please attach the report to this petition.
- Landlord's failure to comply with the City's rent ordinances and regulations**
This includes the landlord's failure to comply with any of the ordinances and related rent regulations administered by the Rent Program. See www.alamedarentprogram.org

1. Please fill out the following table for each rent increase beginning three years from the date this request is filed with the Rent Program or the date the tenancy started, whichever is later. Attach additional sheets if needed.

Rent Increase Effective Date	Rent Amount Before Increase	Increase Amount	Increase Percentage	Rent Amount After Increase
___/___/___	\$	\$	%	\$
___/___/___	\$	\$	%	\$
___/___/___	\$	\$	%	\$

2. Please complete the sections below to explain the issue in detail (e.g. concern about a rent increase, the heater does not work, the stove/oven does not work, a window is broken or the roof leaks, onsite laundry facilities are no longer working/available, you are no longer allowed to use an onsite parking space, etc.). For each problem, describe how it impaired your use of and benefit from the unit. Add additional pages as needed.

2A. Date problem began : ___/___/___

2B. Date you notified the landlord : ___/___/___

2C. Date repairs completed (if applicable) : ___/___/___

2D: Describe the problem.

2E: How were you affected?
