



City of Alameda Rent Program  
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Alameda, CA 94501

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**• FORM RP-100 ATTACHMENT B •  
Tenant Petition Concerning the Base Rent or  
the Maximum Allowable Rent Determination**

*Contact us if you need translation services, or reasonable accommodations due to disabilities.*

**OVERVIEW**

A tenant residing in a rental unit subject to rent control under Rent Ordinance 3250 may use this form to file a petition contesting:

- 1) the Base Rent or Housing Services included with the Base Rent as reported by the landlord; or
- 2) the Program Administrator’s determination of the Maximum Allowable Rent.

**REQUIRED DOCUMENTS**

In addition to filing this form, a tenant must attach supportive documentation to substantiate the petition, such as a copy of the rental agreement, copies of rent increase notices or rent checks.

**DEADLINE**

A tenant must submit this petition within 20 calendar days from the date of the Alameda Rent Program written notice concerning the Base Rent and Housing Services and determination of the Maximum Allowable Rent.

**GROUNDS FOR PETITION**

1. When did you receive the Alameda Rent Program written notice concerning the determination of the Maximum Allowable Rent : \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
mm/dd/yyyy

2. Please explain the reason(s) you are filing this petition.

*Attach supportive documentation to substantiate your statements, such as a copy of the rental agreement, copies of rent increase notices or rent checks.*

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