



• FORM RP-210 •

**Landlord Declaration Concerning a Rent Limitation on a New Tenant  
Following a Termination of Tenancy for No Cause**

*Contact us if you need translation services or reasonable accommodations due to disabilities.*

**PURPOSE**

Prior to July 5, 2019, “Notice to Vacate - No Cause” was one of the allowable grounds for terminating a tenancy under the City of Alameda’s Rent Ordinance. Terminating a tenancy for that reason is no longer permitted under the Rent Ordinance. Terminating a tenancy based on “no cause” placed a restriction on the rent that could be charged to an incoming tenant, limiting the rent to no more than 5 percent above the previous tenant’s rent. Because of that limitation, a landlord who terminated a tenancy based on “no cause” prior to its removal as permissible grounds, whether the landlord has rented the rental unit or not, must file this form with the Rent Program to verify that the landlord is in compliance with the Rent Ordinance—for example, the rent charged to the tenant complies with the rent restrictions.

This form is a public record and is subject to disclosure.

**DEADLINE**

If a rental unit is rented following a termination of tenancy based on “no cause,” a landlord must file this form and required documentation within 30 days of the start date of the new tenancy. If the rental unit has not yet been rented, at the request of the Rent Program staff, a landlord must file this form and provide documentation to verify that the rental unit is owner-occupied or is vacant.

**REQUIRED DOCUMENTATION**

If (or when) a **unit has been rented**, the landlord is required to submit to the Rent Program a copy of the rental agreement and one of the following documents to verify the rent charged to the tenant complies with the above-mentioned rent restriction:

- Copy of the tenant’s rent check demonstrating that it has been deposited into the landlord’s account and honored for payment by the financial institution (the routing number and bank account number of the tenant may be redacted); or

- Relevant portions of the landlord's bank statement(s) showing the deposit of the rent check or the electronic transfer of funds from the tenant to the landlord (bank account numbers may be redacted).

If rent is paid through another means, such as through an app, alternative documentation showing the tenant has paid the rent may be accepted on a case-by-case basis, as necessary, to make a showing of a bona fide payment of rent.

If a **unit is owner-occupied**, the property owner or person occupying the unit (but who is not paying rent or providing other consideration to the owner) must submit to the Rent Program any two of the following:

- Current voter registration card showing the owner/occupant has registered to vote at the address of the unit
- Current driver's license showing that the address of the owner/occupant is the address of the unit
- Bank statement, dated within the last 60 days, in the name of the owner/occupant, showing the address to which the bank statement is sent or the address associated with the bank statement, is the address of the rental unit
- Credit card statement, dated within the last 60 days, in the name of the owner/occupant, showing the address to which the credit card statement is sent, or the address associated with the credit card statement, is the address of the rental unit
- Utility bill, dated within the last 60 days, in the name of the owner/occupant showing the address to which the utility bill is sent, or the address associated with the utility bill, is the address of the rental unit

If a rental **unit is vacant** due to repairs or other construction work on the property, Rent Program staff may ask the property owner to submit copies of utility bills, the building permit and/or invoices, payments, and receipts for construction work.

## Termination of Tenancy for No Cause Information

1. What is the address of the rental property? \_\_\_\_\_, Alameda, CA
2. On what date did the tenant who received the termination of tenancy notice for no cause vacate the rental unit?

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Month Day Year

## New Tenancy Information

3. Is the rental unit currently occupied by a tenant?

Yes.

1. Attach a copy of the rental agreement and documentation that the rent is in compliance with the Rent Ordinance as identified under "Required Documentation."

2. Provide the start date of the new tenancy: \_\_\_\_/\_\_\_\_/\_\_\_\_\_  
Month Day Year

No. (Indicate the current status by checking one of the boxes below):

RENTAL UNIT IS VACANT

Indicate whether you intend to rent the rental unit and your anticipated timeline for doing so.

\_\_\_\_\_  
\_\_\_\_\_

UNIT IS OWNER-OCCUPIED

Attach the documentation for owner occupancy identified under "Required Documentation."

## Declaration

I declare under penalty of perjury under the laws of the State of California that:

1. The information I provided in this form is true and correct to the best of my knowledge and belief.
2. All attachments are true and correct copies of the original documents.
3. This declaration was executed on \_\_\_\_\_, 20\_\_\_\_  
at \_\_\_\_\_, California.

\_\_\_\_\_  
Print Name (Landlord)

\_\_\_\_\_  
Signature (Landlord)