



• **FORM RP-206** •

Notice of Entitlement to a Permanent Relocation Payment

Contact us if you need translation services or reasonable accommodations due to a disability.

PURPOSE

A landlord may include this document with a notice to permanently terminate a tenancy for any of the following reasons set forth in Section 6-58.80, Alameda Municipal Code (AMC):

- Owner move-in
- Demolition
- Withdrawal from the rental market
- Capital improvement plan
- Compliance with a governmental order

This notice explains the Permanent Relocation Payment amount to which the tenant is entitled and the payment distribution process.

INSTRUCTIONS

Fill out and serve this notice on the tenant(s) at the same time and in the same manner as the notice of termination of tenancy. The landlord must file a copy of the termination of tenancy notice and Form RP-201 with the Rent Program within three calendar days. With the submission of the termination of tenancy notice, also submit a copy of this notice that has been served on the tenant.

Notwithstanding the serving of this document on the tenant, the notice of termination of tenancy must state the exact amount of the relocation payment to which the tenant is entitled. See Section 6-58.110(C), AMC, and the Relocation Payment Fee Schedule.

NOTICE OF ENTITLEMENT TO A PERMANENT RELOCATION PAYMENT

- This is an important document, please have it translated. If you require interpretation, please call (510) 747-4346 or come to our office.
- Este es un documento importante, hágalo traducir. Si usted requiere interpretación, por favor llame al (510) 747-4346 o dirigirse a nuestra oficina.
- 本文件為重要文件，請做好翻譯。我們免費提供翻譯服務。如果您需要翻譯服務，請致電(510)747-4346，或來我們辦公室。
- Đây là tài liệu quan trọng, vui lòng biên dịch. Nếu bạn cần giải thích, xin gọi (510) 747-4346 hoặc đến văn phòng của chúng tôi.
- Ito ay isang mahalagang dokumento, mangyaring ipasalin ito. Kung kailangan mo ng interpretasyon, mangyaring tumawag sa (510) 747-4346 o Dumating sa aming opisina.

To Tenants: _____ Date: _____

Address: _____

Street Address

Apt/ Unit #

City

ZIP Code

Contact: _____

Phone Number (if known)

Email address (if known)

NOTICE IS HEREBY GIVEN that pursuant to Ordinance no. 3249 and the City of Alameda's Relocation Payment Fee Schedule on the following page, you are entitled to \$_____ in Permanent Relocation Payment.

Payment Amount and Distribution

Rental Unit	Base Amount	Qualified Tenant Household Amount
Studio	\$5,938	\$7,674
1 bedroom	\$6,669	\$8,773
2 bedrooms	\$7,705	\$10,295
3 bedrooms	\$9,674	\$13,279
4+ bedrooms	\$11,305	\$15,727

“Qualified Tenant Household” means a household with a tenant who is displaced for any reason other than under subsections A, B, C or D of Section 6-68.80, AMC, and who (i) is a senior adult 62 years of age or older, (ii) is a person with a disability or (iii) has at least one child under the age of 18 residing in the household.

The Relocation Payment will be distributed on a pro-rata basis to each eligible tenant.

The landlord shall pay one-half of the applicable Permanent Relocation Payment within three business days after the tenant has informed the landlord, in writing, that the tenant will vacate the rental unit on the date no later than the date provided in the notice terminating the tenancy and the other half within three business days after the tenant has (i) vacated the rental unit by no more than two calendar days after the date provided in the notice; and (ii) removed all of the tenant’s personal property from the rental unit and/or from other property owned by the landlord, such as a storage unit. See Section 6-58.100(B), AMC.