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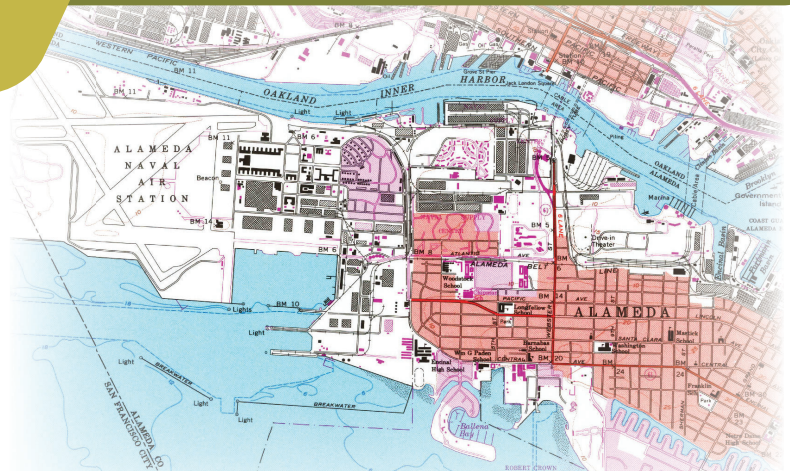
# ALAMEDA RENT PROGRAM

Monthly  
Report

January  
2023

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## NEWS & NOTES

- With the addition of new personnel, the Rent Program is now available to serve the community Monday through Friday from 9am-5pm
- Program Staff continues to process Rent Registry submissions, including late registration, fee exemption requests, and reports of new ownership
- The Rent Program has released its 2022 annual report. An announcement was made via newsletter to 3,200 subscribers. The City's Public Information Officer also sent out a press release to over 2,100 subscribers. A copy of the report has been posted to the Rent Program website



## OUTREACH

Staff serves individuals in the community Monday through Friday via telephone, email, Zoom and in-person appointments. Informational workshops are offered twice monthly.

Upcoming Informational Workshops  
 Tuesday, February 14th, 6pm - Zoom (Online)  
 Thursday, March 2nd, 2pm - City Hall West  
 Tuesday, March 14th, 6pm - Zoom (Online)

	PERSONALIZED SERVICE		INFORMATIONAL WORKSHOPS	WEBSITE	
	Individuals Contacted	Total Inquiries	Attendees	Unique Users	Total Sessions
<b>JANUARY 2023</b>	350	707	12	2444	3514
<b>YEAR-TO-DATE</b>	<b>350</b>	<b>707</b>	<b>12</b>	<b>2444</b>	<b>3514</b>



## REGISTRATION

The online Rent Registry is available for landlords and property managers to submit, verify, and update registration information; pay the annual program fee and more. Staff continues to work with landlords to update information in the registry and process submissions.

	JAN 2023	YTD
Properties Submitting Late Registration*	10	<b>10</b>
Property Change in Ownership Processed	10	<b>10</b>
Documentation Demonstrating that property is Exempt from Regulation	3	<b>3</b>
Requests to Exempt Unit from Annual Program Fee	11	<b>11</b>
Properties Submitting Payment of Annual Fees**	38	<b>38</b>

\*As of February 1, 2023 approximately 94.3% of Alameda rental units and 90.1% of rental properties have completed registration.

\*\*As of February 1, 2023 approximately 90% of Alameda rental properties have submitted payment of annual program fees for the current fiscal year

## AGA RENT INCREASES

Landlords who have registered their rental properties and paid the annual program fee are entitled to one rent increase every 12 months limited by a percentage cap, known as the Annual General Adjustment or AGA.

*The AGA for the period from September 1, 2022, to August 31, 2023, is **3.5%***

## "BANKED" RENT INCREASES

The Rent Ordinance allows landlords who choose not to raise the rent for a full 12 months, or choose to raise the rent by less than the AGA, to "bank" those unused amounts. The Ordinance requires any landlord using "banked" amounts to file a copy of the notice with the Rent Program

	JAN 2023	YTD
Current Rent Updated on Unit	153	<b>153</b>
"Banked" Rent Increase Filed	26	<b>26</b>
Updated Unit Info showing an Invalid Rent Increase	23	<b>23</b>

## CAPITAL IMPROVEMENT PLANS

To encourage landlords to improve the quality of the City's rental housing stock, Resolution 15138 allows landlords to recover from tenants the cost of certain substantial improvements, amortized over time. In addition, landlords are required to file a Capital Improvement Plan (CIP) whenever a tenant must be temporarily relocated or a tenancy terminated because of the work associated with capital improvements.

	New Submissions	CIP Under Review	CIP Approved	CIP Denied
JAN 2023	1	1	0	0
<b>YTD</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>

## RENT REVIEW & PETITIONS

Multi-family units built prior to February 1995 are subject to a cap on the annual amount of rent increase, known as the Annual General Adjustment (AGA). Landlords may petition for an upward adjustment in the rent, and tenants may petition for a downward adjustment.

In addition, tenants and landlords may request that staff conduct a review of :

- I. The calculation of the maximum allowable rent allowed by the AGA
- II. The base rent and/or housing services included with base rent as reported by the landlord
- III. Previous or pending rent increase notices to determine if they complied with all rent ordinances and regulations

Staff will work with the landlord to correct any registration errors. If the review shows the tenant has been paying more than the maximum allowed by the AGA, staff will direct the landlord to reset the rent and refund the overpayment.

If the tenant received an invalid notice that is not yet effective, staff will direct the landlord to rescind the notice. Annually, the Rent Program sends letters to the landlord and tenant informing them of the maximum allowable rent and providing a deadline by which to file review.

LANDLORD SUBMISSIONS		
	JAN 2023	YTD
Petition for Upward Adjustment	0	0
Request For Staff Review	2	2
Rent Increase greater than 10%	0	0
TENANT SUBMISSIONS		
	JAN 2023	YTD
Petition for Downward Adjustment	0	0
Request for Staff Review	12	12
TOTALS	14	14

HEARING OUTCOMES		
	JAN 2023	YTD
Upward Rent Adjustment	0	0
Downward Rent Adjustment	0	0
Petition Denied	0	0
Petition Withdrawn	0	0
Pending	0	0
TOTALS	0	0

STAFF REVIEW OUTCOMES		
	JAN 2023	YTD
No Violation	4	4
Registry Error Corrected	3	3
Rent Reset & Tenant Refunded	0	0
Invalid Notice Rescinded	0	0
Request Withdrawn	0	0
Pending Review	7	7
TOTALS	14	14

## TERMINATION OF TENANCY

The Rent Ordinance prevents landlords from terminating a tenancy except for certain allowable grounds and requires a relocation payment in cases where the termination is not the fault of the tenant. Terminations based on these “no fault” grounds must be filled with the Rent Program. Submissions may be “Withdrawn” due to a deficiency with the ordinance or because a landlord chooses to rescind the notice.

OMI = Owner Move-In

WRM = Withdrawal From the Rental Market

### TERMINATION SUBMISSIONS

	OMI	WRM	Other	Withdrawn	TOTALS
JAN 2023	3	1	0	1	5
YTD	3	1	0	1	5

### BUYOUT SUBMISSIONS

	Active	Deficient	Rescinded	TOTALS
JAN 2023	2	3	0	5
YTD	2	3	0	5

## BUYOUT AGREEMENTS

A buyout agreement is a written agreement between a landlord and a tenant, by which a tenant agrees to vacate, usually in return for money. The Rent Ordinance affords protection to tenants who are offered buyout agreements. Buyout Agreements must be filed with the Rent Program. Staff review submissions to ensure that tenants have been advised of their rights. An agreement that does not satisfy all requirements of the rent ordinance is not effective, and the tenant may rescind the deficient agreement at any time.

- The average compensation for 5 buyout agreements in January 2023 was **\$21,761.00**

## MONITORING OF RENTAL UNITS

Certain restrictions are imposed on rental units after a tenancy is terminated based on grounds for which the tenant is not at fault. These restrictions apply regardless of a change in ownership. On an annual basis, program staff initiates monitoring of the unit to verify compliance with the restrictions while they remain in effect. These annual monitoring cases remain “ongoing” until staff receives sufficient documentation from the property owner.

	Owner Move-In		Withdrawal from the Rental Market		TOTAL UNITS
	Case Initiated	Ongoing	Case Initiated	Ongoing	
JAN 2023	2	2	0	2	6
YTD	4		2		6