Submit Payment for Multiple Properties

1. To submit payment for multiple properties in Payment Pending status, click the Shopping Cart icon at the top of the screen.



2. Use the check boxes to select the properties you would like to submit payment for.

Find	Program	Program Faes	nd Property by Ac	Idress or APN	н Состанов (2: 3	
elect Invoice Id/Case Id A	Select	Select Invoid	APN	Transaction Description	Due By	Amount Owed
 RR2021-77240 0 	ø	RR20	070018502801	FY-2021-22 Rent Program Fee	10/01/2021	\$740.00
• RR2021-80410 0	0	• RR20	074126507200	FY-2021-22 Rent Program Fee	10/01/2021	\$100.00
RR2021-80410 0 unt Owed: \$840.00	• Amount Ow	RR20 Amount Owed: \$84	074126507200	FY-2021-22 Rent Program Fee	10/01/2021	\$100.00

3. Click the 'PAY NOW' button.

Rent Program Fees Owed								
	Select	Invoice Id/Case Id	APN	Transaction Description	Due By	Amount Owed		
						\$		
	۲	RR2021-77240	070018502801	FY-2021-22 Rent Program Fee	10/01/2021	\$740.00		
~	0	RR2021-80410	074126507200	FY-2021-22 Rent Program Fee	10/01/2021	\$100.00		

4. Click 'YES' to proceed with payment.



- 5. Enter your payment details and click 'PAY'.
- 6. When successful, the property status for each property will update to 'Payment Received'.