

RECORDING REQUESTED BY:

WHEN RECORDED, MAIL TO:

Name: _____

Mailing Address: _____

City, State, Zip: _____

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

MEMORANDUM SUMMARIZING NON-CONFIDENTIAL PROVISIONS OF A NOTICE OF INTENT TO WITHDRAW RENTAL UNIT(S) PERMANENTLY FROM RENT OR LEASE ON PROPERTY AT _____, ALAMEDA, CA

Submitted for recording pursuant to California Government Code Section 7060.4(a), Section 6-58.80 of the Alameda Municipal Code, and Alameda City Council Resolution No. 15517.

The owner(s) of the property described in Exhibit A attached to this Memorandum intend(s) to withdraw permanently all accommodations (as defined by California Government Code Section 7060(b)) on the property from rent or lease pursuant to California Government Code Sections 7060 et seq., Section 6-58.80, Alameda Municipal Code and Alameda City Council Resolution No. 15517.

All interested parties are hereby put on notice that the future use of this property will be subject to certain restrictions, pursuant to Alameda City Council Resolution No. 15517 (A Policy Concerning Requirements, Procedures, Restrictions and Mitigations Concerning the Withdrawal of Rental Units from Rent or Lease (Ellis Act Policy), California Government Code Sections 7060.2 (including certain conditions that apply to rental of units on the property for a number of years from the date of withdrawal) and 7060.3. This Memorandum summarizes the non-confidential terms of a Notice of Intent to Permanently Withdraw Rental Units from Rent or Lease, which was filed with the Rent Program of the City of Alameda.

I. NAMES OF PROPERTY OWNERS

List names as they appear on the vesting instrument. (Attach additional sheet if necessary.)

II. COMMON DESCRIPTION (Street Addresses) OF PROPERTY BEING WITHDRAWN PERMANENTLY FROM RENT OR LEASE

III. LEGAL DESCRIPTION OF PROPERTY BEING WITHDRAWN PERMANENTLY FROM RENT OR LEASE – Refer to EXHIBIT A

IV. SIGNATURES

All property owners who appear on the vesting instrument must sign and all signatures must be notarized. Notary jurats must be attached. If there are more than five owners, copy this page and attach extra sheets.

I/we declare under penalty of perjury under the laws of the State of California that the information contained in this Memorandum Summarizing Non-Confidential Provisions of a Notice of Intent to Withdraw Units Permanently from Rent or Lease is true and correct and that this Declaration was executed as set forth below:

Executed on _____ at _____
(month, day and year) (city and state)

By: _____
(signature) (print name)

Executed on _____ at _____
(month, day and year) (city and state)

By: _____
(signature) (print name)

Executed on _____ at _____
(month, day and year) (city and state)

By: _____
(signature) (print name)

Executed on _____ at _____
(month, day and year) (city and state)

By: _____
(signature) (print name)

EXHIBIT A
Legal Description of Property

[Space Below This Line For Acknowledgment]

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of _____)



On _____, before me, _____, a Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____
